

**ADMISSION PROCEDURES**

1. The application for REALTOR® membership in the Lexington-Bluegrass Association of REALTORS® shall be prepared on forms provided by the Association, and shall be accompanied by the following:
  - a. A letter from the applicant stating:
    - that he/she has a brokers license in the Commonwealth of Kentucky and/or is a certified appraiser.
    - that he/she will become familiar with the Bylaws of the Association and the Code of Ethics and is willing to abide by these.
    - that he/she will complete the Association Orientation Program.
    - that he/she will become familiar with the financial obligations of membership in the Association and is willing to meet these as they become due.
  - b. A check in the amount of the application fee, plus pro-rated dues, if applicable.
2. Procedure for the processing of applicants:
  - a) The application and letters are submitted to the Member Services Director.
  - b) The Member Services Director shall determine whether all requirements have been met and refer the application to the Board of Directors.
  - c) If objections are received from any member, the Professional Standards Committee shall hold a hearing at which time both the objector and the applicant will be present to present their cases. If the committee believes the objections should be upheld, it will so inform the objector and the applicant, and the application will be forwarded to the Board of Directors with a recommendation for disapproval. If the committee believes the objections are not substantiated, the committee shall so inform the objector and the applicant in writing.
  - d) The Professional Standards Committee shall forward its recommendation on the application to the Board of Directors for review at its next meeting. The Directors shall then certify the application.
3. When the Board of Directors certifies the application, the applicant shall be declared elected to the membership.
4. On **election to active membership**, if the applicant is an employing broker, he/she shall **pay an administration fee to the Association based on the number of licensees** under his/her brokerage and submit additional dues as established by the Bylaws of the Association.

**APPLICATION FOR Designated Realtor® Membership**

I hereby apply for Designated REALTOR® membership in the Lexington-Bluegrass Association of REALTORS®, enclosing my check, credit card or money order in the amount of \$\_\_\_\_\_\*. I agree to abide by the Code of Ethics of the National Association of REALTORS®, including the obligation to arbitrate any future disputes with another member in accordance with the Association's arbitration procedures. In accordance with applicable Kentucky law, I understand and agree that all arbitration proceedings will be conducted within the Commonwealth of Kentucky. I also agree to abide by the Constitution, Bylaws, and the Rules and Regulations of the Lexington-Bluegrass Association of REALTORS®, the Kentucky Association of REALTORS®, and the National Association of REALTORS®. I consent that the Association, through its Member Services Committee or otherwise, may invite and receive information and comments about me from any member or other person, and I further agree that any information and comment furnished to the Association by any person in response to the invitation shall be conclusively deemed to be privileged and not form the basis of any action by me for slander, libel, or defamation of character.

NOTE: Applicant acknowledges that as a Member and he/she subsequently resigns from membership in the Association with an ethics complaint or arbitration request pending, the Board of Directors may condition the right of the resigning Member to reapply for membership upon the applicant's verification that he/she will submit to the pending ethics or arbitration proceeding and will abide by the decision of the Hearing Panel; or if a Member resigns without having complied with an award in arbitration, the Board of Directors may condition any reapplication of the former Member upon his/her promise to pay the award, plus any costs that have previously been established as due and payable by the former Member, provided that the award has not, in the meanwhile been satisfied.

I hereby certify that the foregoing information furnished by me is true and correct, and I agree that failure to provide complete and accurate information as requested, or any misstatement of fact, shall be grounds for revocation of my membership if granted.